



6 November 2019

Dear Parent/Carer

During the two weeks commencing 11 November Year 12 students will have their Autumn Review. Each student will have the opportunity to meet with their subject teachers on a one to one basis, to discuss predicted grades, review progress and gain guidance on how to progress. Whilst the meeting is informal, it is a valuable part of the learning process and essential that all students take part. A brief summary of the discussion is completed on the review sheet, which students enter into their planner, then share with their Form Tutor before being forwarded to me. Finally you receive a copy of the review sheet and a copy is placed on file as part of their learning record.

A copy of the review sheet will be sent home with students on Friday 29 November, with a reply slip for you to complete and return, acknowledging receipt of the review. **Please return the reply slip, as this is the only confirmation we have to ensure that you have seen the review.**

I would appreciate your support in encouraging your child to be in school throughout the review fortnight.

Many thanks in anticipation of your continuing support.

Yours sincerely

Stuart Gadd
Assistant Headteacher
Director of KS5