



13 February 2020

Dear Parent/Carer

During the two weeks commencing 24 February, Year 12 students will have their Spring Review. Each student will have the opportunity to meet with their subject teachers on a one to one basis, to discuss predicted grades, review progress and gain guidance on how to progress. Whilst the meeting is informal, it is a valuable part of the learning process and essential that all students take part. A brief summary of the discussion is completed on the review sheet, which is then shared with their Form Tutor before being forwarded to me. Finally you receive a copy of the review sheet and a copy is placed on file as part of their learning record.

A copy of the review sheet will be sent home with students on Friday 13 March, with a reply slip for you to complete and return, acknowledging receipt of the review. **Please return the reply slip, as this is the only confirmation we have to ensure that you have seen the review.**

I would appreciate your support in encouraging your child to be in school throughout the review fortnight.

Many thanks in anticipation of your continuing support.

Yours sincerely

Stuart Gadd  
**Assistant Headteacher**  
**Director of KS5**