



GUISELEY
SCHOOL

A THINKING SCHOOL

Fieldhead Road, Guiseley, Leeds LS20 8DT

tel: 01943 872315 email: info@guiseleyschool.org.uk www.guiseleyschool.org.uk

Headteacher: Paul Clayton

30 January 2019

Dear Parent/Carer

Year 9 Parents' Consultation Evening, Wednesday, 6 February in the Main Hall

You are invited to the above Consultation Evening to discuss your child's progress. Staff will be available between 5.00pm and 7.45pm, the evening will end at 8.00pm. Mrs L Wright, from the Leeds Careers Service, will be available without appointment throughout the evening to give advice on careers.

Parents/Carers will be responsible for booking appointment times with staff using our new electronic Parents' Evening system. Bookings can be made using the following link <https://guiseley.parentseveningsystem.co.uk/>, a link can also be found on the school website under parents/carers. Log in by filling out the form with your e mail details and your child's name and date of birth. Once logged on you will be taken to a home page, click on continue which brings up all of your child's teachers. Deselect the teachers you do not wish to make an appointment with and then click continue. Then you have the option to make appointments with staff who teach your child. Once finished you must save your changes, you will then be e mailed confirmation of your bookings. You can also print out your appointment schedule by clicking appointments tab at the top of the page.

If you have any difficulties either logging on or making appointments please contact the school.

Please bear in mind our lack of car parking space and the need to avoid obstructing access to the premises and to neighbouring houses. If possible, please do not park on Fieldhead Road, Fieldhead Drive or Back Lane, you may well find it less frustrating to come on foot. Also please avoid Hawksworth Avenue as it is access to residents only. The only gates open on Parents' Evening are on Back Lane and Fieldhead Road.

We look forward to meeting you on the evening.

Yours sincerely

Lisa Ward
Upper Key Stage 3 Co-ordinator