



19 March 2020

Dear Parent / Carers

Key workers in the emergency services and the NHS

You will be aware from the Government announcements on Wednesday March 18th that schools and education providers are now being directed to close from Friday March 20th. While we are saddened by this, we understand the importance of this decision in the context of the challenges being faced with regard to the health of the nation.

It is crucial that we continue to provide access to school for the children of “key workers and children who are most vulnerable” to support families in these trying times.

We are urgently trying to collate information to allow us to plan for the provision for children of key workers in the coming weeks and months.

The government has not yet issued guidance on the definition of who a 'key worker' is, but we do know that it will include anyone who works for:

- The NHS
- The emergency services (ambulance, police and fire services)

As you are aware, we have limited staff available to provide this service and so will require proof of employer in order to ensure that we do not ask our own staff to make difficult choices for themselves and their families unnecessarily. This can be in the form of a picture of a current photo ID, email from employer etc.

In order to gather this information as quickly and efficiently as possible, we ask that, if either parent/carer is a key worker in the emergency services and NHS, you email info@guiseleyschool.org.uk with the title 'key workers' and include:

- **The name of any of your children currently attending Guiseley School and their Year group**
- **The name of any parents considered key workers**
- **The profession and employer of any parent considered a key worker**
- **Any evidence of your employment**
- **A clear indication about whether or not you will be sending your child to school from Monday 23rd March onwards**

Fieldhead Road, Guiseley, Leeds, LS20 8DT 01943 872315 guiseleyschool.org.uk info@guiseleyschool.org.uk
Headteacher: Mr Paul Clayton



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Can I ask parents and carers to respond at the earliest opportunity, but no later than **midday on Friday March 20th**, as we face significant logistical challenges over the coming days around staffing, timetable and accommodation.

Once the government has issued further guidance on their definition of 'key workers' we will be in contact with parents again with the same offer for those identified professions.

Thank you for your patience and understanding during these incredibly trying times.

Yours sincerely

A handwritten signature in black ink, appearing to read "Paul Clayton". The signature is written in a cursive style with a large initial "P" and "C".

Paul Clayton
Headteacher