



**GUISELEY  
SCHOOL**

## Job Description

**Job Title:** Peripatetic Vocal Teacher/Coach

**Line Managed by:** Faculty Leader for Music and Performance

### **Job Purpose**

**To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students.**

### **Principal accountabilities**

To meet the Music department's vision for our students to discover and develop their talents in the pursuit of individual progress and achievement, personal growth and success, the post-holder will be able:

### **Teaching and Managing Student Learning**

1. To teach the lessons assigned
2. To provide effective teaching for individuals and small group lessons so that teaching objectives are met, pace and challenge are maintained, and best use is made of teaching time
3. To use teaching methods which keep students engaged and stimulated
4. To identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter in order to teach students highly effectively
5. To set appropriate and demanding expectations for students' learning and motivation and set clear targets for students' learning, building on prior attainment
6. To help identify students who have special educational needs and know where to seek advice in order to give positive and targeted support and implement and keep records
7. To assess how well learning objectives have been achieved and use this assessment for future planning and teaching
8. To understand the demands expected of students in relation to the Curriculum and examination specifications at all key stages
9. To participate in preparing and presenting students for public examinations

10. To ensure all students are offered the option of external examinations and are prepared accordingly
11. To liaise with your line manager regarding entry for said external examinations
12. To set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching, positive and productive relationships in line with the school's behaviour policy and procedures
13. To maintain good order and discipline among the students and take care of their health and safety when they are on school premises and when they are engaged in authorised school activities elsewhere
14. Contribute to, and continue to support, the whole school's ArtsMark journey.

### **Relationships with Parents / Carers and the Wider Community**

1. To prepare students for opportunities to partake in public performances for parents, carers and the wider community
2. Communicate practice requirements with students and maintain appropriate communication with parents around exam entries and performances

### **Manage Own Performance and Development**

1. To share corporate responsibility for the implementation of school policies and practices
2. To set a good example to all students in their presentation and their personal conduct
3. To attend child protection and safeguarding training where appropriate
4. To adhere to and work within the school's child protection and safeguarding policies
5. To adhere to department safeguarding practices through updating lesson registers in a timely manner
6. To adhere to and work within the school's health and safety; security; confidentiality and data protection policies and procedures.

### **Managing and Developing Staff and Other Adults**

1. To establish and maintain effective working relationships with all colleagues

### **Health & Safety**

All staff will make themselves familiar with the requirements of the Health and Safety Policy that are relevant to their work.

*Our school is committed to safeguarding and promoting the welfare of children and upholding fundamental British values and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a Disclosure Barring Service Check.*

*We seek to promote diversity and equality of opportunity - applications are welcome from all, irrespective of gender, race, marital status, age, disability, sexuality, religion or faith. We also promote and practice the key Fundamental British Values to both staff and pupils.*

**Signed post holder** \_\_\_\_\_

**Date** \_\_\_\_\_

## Guiseley School Person Specification

Title of Post		Peripatetic Vocal Teacher/Coach	
Department		Music	
Specification prepared by		Faculty Leader for Music and Performance	
Date		March 2025	
Factor	Essential	Desirable	How identified
<b>Skills &amp; Abilities</b>			
1.	To have Grade 8 (or equivalent) qualifications in voice		Application Interview
2.		Evidence of engagement in vocal coaching CPD	Application Interview
3.	Ability to sustain good working relationships with colleagues		Application Interview Reference
4.	Good organisational skills		Application Interview Reference
5.	Good communication skills		Application Interview Reference

	6.	Ability to enthuse and motivate pupils		Application Interview
	7.		Ability to use ICT packages	Application Interview
	8.		Vocal Health First Aid-trained	Application Interview

<b>Knowledge</b>				
	1.	Sequence of knowledge and skills acquisition to support student development of all experience levels		Application Interview
	2.	Requirements of performance coursework requirements for Public Examinations		Application Interview
	3.	Appropriate teaching & learning methodologies		Application Interview Reference
	4.	External examination bodies and syllabi		Application Interview
<b>Qualifications &amp; Training</b>				
	1.	Degree or other appropriate qualification		Application
	2.		Teaching Qualification and/or QTS	Application

	3.		Evidence of recent relevant training	Application Interview
<b>Experience</b>				
	1.	Successful teaching practice ensuring progress for all		Application Interview Reference
<b>Other requirements</b>				
	1.	Willingness to contribute to maintaining the high standards of the department		Application Interview
	2.	Willingness to contribute to extracurricular activities		Application Interview
	3.	Enthusiasm for subject area and supporting the development of musical proficiency in all students		Application Interview

	4.	Good record of attendance		Application Interview Reference
	5.	Must be legally entitled to work in the UK		Application form

	6. No contra-indicators in personal background or criminal record in showing unsuitability to work with children/young people/vulnerable clients/finance		DBS
--	--	--	-----